



## MS-300T03-A: Enabling Microsoft Teams for Collaboration

Microsoft Teams is the hub for Teamwork in Microsoft 365. In this course you will learn how to plan, deploy and manage Microsoft Teams. Specifically, this course discusses the relationship of Teams with SharePoint, OneDrive and Office 365 Groups. It provides best practices for the adoption and deployment of Teams within your organization. It also covers how to establish guest policies and data governance for your Teams data.

This course was designed for IT Professionals who manage and deploy Microsoft Teams in their organization.

This is the third in a series of four courses for the Teamwork administrator. These courses help prepare for the exam MS-300: Deploying Microsoft 365 Teamwork.

### **Audience profile**

This course is for the Microsoft 365 teamwork administrator role. The role is responsible for configuring, deploying, and managing Office 365 and Azure workloads that focus on efficient and effective collaboration and adoption. They manage apps, services, and supporting infrastructure to meet business requirements. The administrator is aware of and can differentiate between products and services but may not directly manage each product or service.

The Teamwork administrator must be able to deploy, manage, migrate, and secure SharePoint (online, on-premises, and hybrid), OneDrive, and Teams.

The Teamwork administrator has a fundamental understanding of integration points with the following apps and services: Office, PowerApps, Flow, Yammer, Microsoft Graph, Stream, Planner, and Project. The administrator understands how to integrate third-party apps and services including line-of-business applications.

### **At course completion**

After completing this course, students will be able to:

- Plan for a Microsoft 365 Teams deployment.
- Configure Office 365 for Teams.
- Configure teams and channels in Microsoft Teams.
- Manage user access to Teams.
- Configure Teams for meetings.
- Establish a data governance strategy for Teams data.

### **Module 1: Plan a Microsoft Teams Deployment**

- Getting Started with Teams
- Deploying Teams
- Teams and Channels
- Authentication and Access

### **Module 2: Configure Microsoft Teams**

- Set up Microsoft Teams in Office 365
- Apps in Microsoft Teams
- Meetings in Teams

### Module 3: Manage the Teams Environment

- Privacy and Governance
- Security and Compliance
- Management and Reporting



Corsi Personalizzati



Corsi One-TO-One



Corsi in aula



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